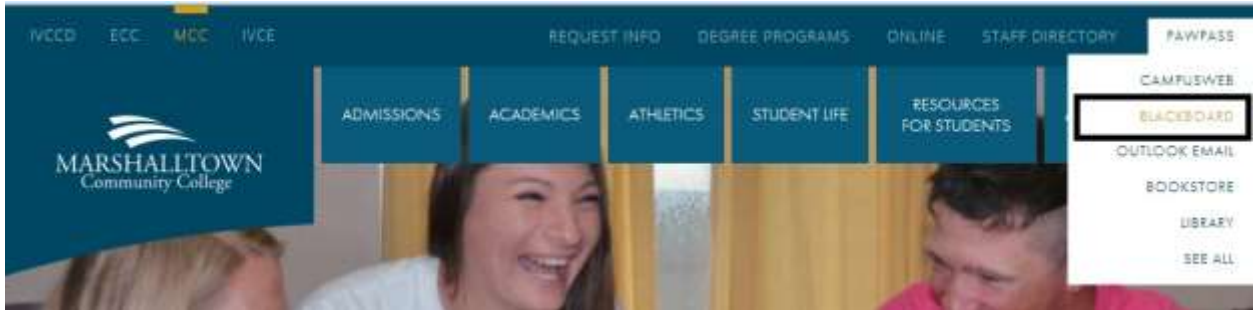


Steps to Enroll yourself in the “Introduction to Blackboard Class for Students” at Iowa Valley

You can login and try out a sample online class at Iowa Valley by following these easy steps:

1. Open the Firefox, Chrome, Internet Explorer 11+ or Safari browser and proceed to **ecc.iavalley.edu** or **mcc.iavalley.edu** then click on PAWPASS in the upper right then pull down to BLACKBOARD.



2. On the Blackboard login page, enter your **Iowa Valley ID** and **Password** (birth date) then click on **Login**:



3. Next click the **Courses Tab** at the top right, next to *My IVCCD*:



4. Within the Courses tab, look on the right under the *Self Enrollment Course List* and click on the **Open Enrollment Classes- Click here for Intro. To Blackboard** link:



- Near the bottom of the page, click the drop-down menu button next to the **Introduction_to_Blackboard_for_Students** title and **pull down to Enroll**. *The drop-down arrow in a circle will not appear until your mouse is in the area of the course title.*

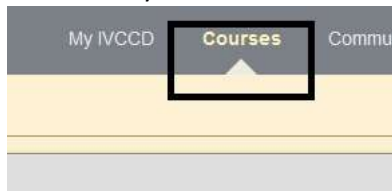
Course ID ▲	Course Name	Instructor Names
Introduction_to_Blackboard_for_Students	Introduction to Blackboard for Students	DL Coordinator Struss

- Next click the **Submit** button in the lower right:

g Management System) at Iowa Valley.
 utton to add this class to your Course List.



- Now when you click on the Courses Tab again:



- You should see the “Intro. To Blackboard for Students” class on your Course List. **Click the class name to enter the course** then read the instructions from there. The “Intro. To Blackboard for Students” class is an online class that gets you used to using Blackboard at Iowa Valley:

Course List ⚙

Courses where you are: Instructor

[Sandbox_JStruss: Sandbox_JStruss](#)
 Instructor: DL Coordinator Struss; Joseph Struss;

Courses where you are: Student

[Blackboard_Workshop: Blackboard Workshop](#)
 Instructor: DL Coordinator Struss;

[Introduction_to_Blackboard_for_Students: Introduction to Blackboard for Students](#)
 Instructor: DL Coordinator Struss,

That’s it! Feel free to try things out in the class and explore.
 – Joe Struss, Distance Learning Coordinator for Iowa Valley